



Yinson4Youth Grant Application Form

1 GENERAL APPLICATION INFORMATION

1.1 Organisation and Primary Contact Information

ORGANISATION	
Organisation Name	
Organisation Address	
Date of Incorporation	
Organisation Category	<input type="checkbox"/> Registered Non-Governmental Organisation (NGO) <input type="checkbox"/> Registered Non-Profit Organisation <input type="checkbox"/> Registered Social Enterprise <input type="checkbox"/> Registered Society from a Public Tertiary Education Institution <input type="checkbox"/> Registered Society from a Private Tertiary Education Institution <input type="checkbox"/> Other: _____
Organisation Registration Number	
Telephone	
Email	
Website	
Brief Description of the Organisation	
Does your organisation have experience with donor funds? If yes, please provide examples.	
PRIMARY CONTACT INFORMATION	
Full Name and Position	
Telephone	
Email	

1.2 Ownership & Management Information

** Individuals should be named in full as per their identity cards.

No.	List of Core Team Members:	Designation:	Age:
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

2 PROJECT DESCRIPTION

2.1 Project Key Indicators

** Please tick on the classification that is applicable to the proposed project.

<input type="checkbox"/>	Community Investments Refers to long-term strategic involvement in, and partnership with, community organisations to address a limited range of social issues chosen by the company to protect its long-term corporate interests and enhance its reputation.	<input type="checkbox"/>	Lives Impacted Cumulative number of individuals directly impacted by CSR projects. Please indicate the number: _____	<input type="checkbox"/>	Employee Volunteerism Number of volunteering hours available to Yinson employees. Please indicate the number: _____
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Project's Alignment with the United Nations Sustainable Goals

<input type="checkbox"/>	 3 GOOD HEALTH AND WELL-BEING	<input type="checkbox"/>	 7 AFFORDABLE AND CLEAN ENERGY	<input type="checkbox"/>	 13 CLIMATE ACTION
<input type="checkbox"/>	 4 QUALITY EDUCATION	<input type="checkbox"/>	 8 DECENT WORK AND ECONOMIC GROWTH	<input type="checkbox"/>	 14 LIFE BELOW WATER
<input type="checkbox"/>	 5 GENDER EQUALITY	<input type="checkbox"/>	 9 INDUSTRY, INNOVATION AND INFRASTRUCTURE	<input type="checkbox"/>	 15 LIFE ON LAND

Other SDG Goals

Please specify additional identified SDGs and their indications if they are not covered above.

SDG	Indicators

Project Name		
Project Objective		
Project Impacts	Impact	How will it be monitored and calculated?
	Number of lives impacted:	
	Number of communities impacted:	
	Number of volunteering hours available to Yinson's employees:	
	Other relevant metrics: _____	
	Other relevant metrics: _____	



	Other relevant metrics: _____	
Project Milestones <i>**Milestones are indicators in a project that signify a change or stage in development.</i>		
Project Duration		
Project Location		
Total budget requested (RM)		

2.2 Background of the Project

*** Please provide a description of the nature of the project.*

2.3 Description of the issue

*** Please provide an analysis of the problem that this project aims to address.*

2.4 Rationale behind the project

*** Please highlight the necessity and significance of this project and how the Y4Y Grant will be able to contribute.*



2.5 Project Approach & Timeline

*** Please outline the steps to be taken to reach the milestones, project objective, and achieve the quantifiable impact(s). Please be as detailed and specific as possible whilst identifying the key milestones to be met.*

3 PROJECT BUDGET

NOTE

- 1) The proposed total expenditure should be realistic and cost-efficient.
- 2) The total proposed budget should not exceed RM50,000.
- 3) **Eligible costs include:**
 - (a) Operation of project activities
 - (b) Equipment and Supplies
 - (c) Communications
 - (d) Other relevant costs that are relevant to your project
- 4) **Non-eligible costs:**
 - (a) Salaries and allowances (To be reviewed on a case-by-case basis)
 - (b) Contribution in kind
- 5) Please state the proposed amounts based on the local currency.
- 6) Justify budget breakdown where necessary.

3.1 Budget Breakdown

***Kindly provide the estimated allocation and utilisation of funds in the box below.*

Budget

Proposed amount:



4 POTENTIAL RISKS AND MITIGATION

*** Identify the uncertainties and challenges of the project, along with the suggested actions to mitigate the risk.*

5 SUSTAINABILITY OF THE PROJECT

*** How will your project generate long-term positive change even beyond the period of the grant?*

6 SUPPORT FROM YINSON

*** What areas of support would be helpful to the development of your project (e.g. leadership, communication, strategy)?*



7 RELEVANT INFORMATION

** Any other supporting information that you would like to provide for consideration.

8 INPUT FROM MANAGEMENT COMMITTEE:

** To be filled out by Yinson.

** Ensure stringent evaluation to ensure no conflict of interest or breach of anti-bribery laws

Status	<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
Signature:	Signature:	
Approver 1 Name:	Approver 2 Name:	
Designation:	Designation:	
Date:	Date:	



Evaluation Criteria for Yinson4Youth (Y4Y)

Due Diligence Checklist	
Scope	Questions
Project Partner	<p>1. Is the project in partnership with an organisation (NGO/for-profit) other than Yinson?</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p> <p>2. Are governmental organisation/public officials involved in this project?</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p> <p>3. Does the organisation have ties to a government or public official, i.e. government linked company?</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p>
Financial Review	<p>4. The project will generate any income/financial benefits to the organisation.</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p> <p>5. The organisation obtains tax benefits from expenditure on projects.</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p> <p>6. Non-profit organisation/NGO/For-profit organisation co-funding the project.</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p>
Legal / Compliance Review	<p>7. The project has no conflict of interest with internal & external stakeholders.</p> <p><input type="checkbox"/> Yes. Please provide details:</p> <p><input type="checkbox"/> No</p>
Compliance Screening <i>(**To be filled out by Yinson)</i>	<p>8. The beneficiary has undergone Compliance Screening.</p> <p><input type="checkbox"/> Screened and no red flags were identified.</p> <p><input type="checkbox"/> Screened and red flags were identified.</p> <p><input type="checkbox"/> Not screened yet</p> <p>Please provide details if there are red flags identified:</p>